HINTS AND TIPS PROTOCOL

1. Tips and hints should be on a single subject.

2. The presentation will be made during the meeting and should not run more than 15 to 20 minutes. The presentation needs to be well practiced.

3. The presentation needs to be displayed on the screen using the projector. The presenter must bring a computer or make arrangements to use another's. It is suggested that you come a little early to make sure your computer will work correctly with the projector.

4. If images are required for your presentation, limit them to images that demonstrate the Tip or Hint being presented.

5. Remember this is a demonstration of a technique used on a single image, this not the forum for a slide show presentation of personal photographs unless they demonstrate the Tip or Hint be presented.

6. The moderator reserves the right to interrupt, or stop, the presentation should it begin to drift off the subject.